

To whom it may concern

Please find enclosed a copy of our Risk Management summary report. The purpose of the summary is to enable North Yorkshire Outdoor Learning service to meet, in the least bureaucratic form, the ever-increasing demand for written information such as examples of our risk assessments.

Safety management documents such as operating procedures, risk benefit analysis and qualification matrices are technical documents that most of our customers are unlikely to understand fully. It is clearly ill advised for decisions about their appropriateness to be made by someone without sufficient technical expertise and experience.

Subsequently we believe that if a school, Local Authority, or individual receives copies of risk assessments, qualification, or procedural documents, and does not comment on them, it would be reasonable for the provider to assume that the customer was accepting them. If something was subsequently found to be deficient with them, we believe the school or LEA would end up with at least SOME of the responsibility. A court may have to decide how much.

We hope that the Risk Management Summary Report will satisfy the schools requirements. You should follow your employers' systems for recording visits e.g., Evolve and your Educational Visits Advisory Team will be able to provide you with further information about this. You should also complete your own risk assessments for aspects of the residential for which you are responsible: travel, evening time supervision and self-delivered activities.

You might need to complete a PEEP form. We can assist you with these forms, so please do call us if you require help.

If further information is required, please do not hesitate to contact the centres.

Teresa Thorp, Head of Outdoor Learning service
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CENTRE DETAILS

NAME: East Barnby Outdoor Centre and Beverley Park Outdoor Centre
WEBSITE: Home - North Yorkshire Outdoor Learning Service (outdoored.co.uk)
EMAIL: outdooreducation@northyorks.gov.uk

RISK MANAGEMENT SUMMARY

The following is our risk management summary. The purpose of this summary is to satisfy customers that our risk analysis and management schemes are adequately robust.

ADVENTURE ACTIVITIES LICENCE DETAILS

The holding of an Adventure Activities Licence is a Health and Safety Executive requirement. Both centres have a current licence. More about what holding a license means can be found on the HSE website: <https://www.hse.gov.uk/aala/>

East Barnby Outdoor Centre

Licence number: L76934

Date of issue: 01 Aug 2022

Provider reference number: R0201

Bewerley Park Outdoor Centre

Licence number: L95782

Date of issue: 09 May 2023

Provider reference number: R0146

AHOEC GOLD BADGE

The AHOEC GOLD Standard is a quality assurance scheme that builds on both the Learning Outside the Classroom Quality (LOtC) Badge and the AHOEC Code of practice. The GOLD standard exceeds the benchmark set by the LOtC Badging scheme and provides customers and centres with a scheme that not only addresses the issue of safety but the delivery of a customer focused quality experience.

Bewerley Park centre and East Barnby centre both hold the AHOEC Gold Badge and Learning Outside the Classroom Quality badge.

DATE OF ACCREDITATIONS BY OTHER ORGANISATIONS

East Barnby is a Royal Yachting Association recognised teaching establishment. (This status involves annual inspections by RYA officials).

STAFF COMPETENCE AND QUALIFICATIONS

All staff will either hold a relevant National Governing Body (NGB) qualification, or a statement of competence signed by an appropriately experienced and qualified person consistent with the requirements of the Licensing Regulations.

RISK ASSESSMENTS / RISK BENEFIT ANALYSIS

Inspected as part of our Adventure Activities Licence inspection, AHOEC Gold badge, LOtC and RYA Inspections. Property and site reviewed annually in line with North Yorkshire County property service. These are reviewed annually and communicated to the entire staff team.

SAFEGUARDING

Our policy is consistent with current good practice in this area and meets current statutory requirements. Disclosure and Barring Service (DBS) checks are carried out on all centre staff. A copy of our Safeguarding policy can be found on our website.

SUPERVISION WHEN NOT ON ACTIVITIES

Visiting School staff act in Loco Parentis, in loco parentis and have a non-delegable duty of care, for the duration of the visit. Both centres have a qualified First Aider based on site at all times and operate an 'on call' system 24 hours a day.

INSURANCE

North Yorkshire Council insurance policy covers all legal liability of the council to all students on courses. Personal Insurance is provided for all North Yorkshire Schools on receipt of the first stage of payment. We regret that this is not available to other organisations. Such groups are strongly recommended to provide their own insurance for personal injury, loss of possessions or cancellation, which should take effect from the time of booking.

Policy No: **Zurich Municipal Insurance, QLA-08U010-0013**

Cover Date: 1st April 2023

Expiry Date: 31st March 2024

Amount of cover £50,000,000 any one occurrence and in the aggregate in respect of Products Liability.

FIRE PROTECTION

Both centres have a fire alarm system operating an audible siren, which is checked on a three-monthly basis. The centre has an annual Fire Safety Risk Assessment which is carried out in conformation with North Yorkshire Council Fire Safety Policy.

EQUIPMENT

All specialist equipment is provided. All equipment will be fit for purpose and is inspected as part of our Adventure Activities Licence. Records of equipment checks will be available for inspection on site.